

IQAC meeting, year 2016

**Members of College of Life Sciences, CHRI Campus,
IQAC Committee for year 2016**

1. Dr. B.R. Srivastav : Director CLS, Management representative
2. Dr. Archana Srivastav : Director of the IQAC
3. Dr. Meenu Rai : Principal Chairman IQAC
4. Dr. Tejovathi : Coordinator
5. Smt. Samiksha Gupta : Community representative
6. Dr. Archana Bharadwaj : Community representative
7. Dr. Madhu Gupta : Staff members
8. Dr. Sunita Bhargava : Staff members
9. Dr. Abhinav Srivastav : Staff members
10. Mr. Nishant Sharma : Staff members & NSS in-charge
11. Mr. Umesh Kushwah : Staff members
12. Dr. R. K. Dhakad : Alumni members
13. Dr. Raghavendra Mishra : Alumni members
14. Mr. B.K. Mohanti : Administrative representative
15. Mr. N.D. Srivastav : Administrative representative

Agenda for IQAC Meeting held on 02/01/2016

1. Discussion on the action taken on the decisions taken in the previous meeting.
2. Current status and implementations in the academic, administrative procedures and students of UG and PG students and Research Scholars welfare activities of the college.

Under this following areas will be covered.

3. a). Academic –Teaching –learning and Evaluation
4. Present system and modifications to be done b). Administrative procedures
5. Present system of administration
6. Awareness in the administrative procedures reforms - Performa for each administrative work c). Research o Research advisory committee, Research cell o Administrative and purchase procedures for extra-mural research projects, conferences, workshops- its present functioning and modification if any
7. d). Student support and its evaluation.
8. Financial support, Counselling, Games facilities, Library facilities-presently available and reforms if any
9. Participation at university, state level events
10. e). Any other points with chairs permission

Minutes of the IQAC Meeting Conducted on 02/01/2016

IQAC meeting was held on 18/07/2015, at 3.00 Pm. The meeting was attended by the following members.

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|--------------------------|-----------|
| 1. Dr. B.R. Srivastav | : Present |
| 2. Dr. Meenu Rai | : Absent |
| 3. Dr. Archana Srivastav | : Present |
| 4. Dr. Tejovathi | : Present |
| 5. Smt. Samiksha Gupta | : Present |
| 6. Dr. Archana Bharadwaj | : Present |
| 7. Dr. Madhu Gupta | : Present |
| 8. Dr. Sunita Bhargava | : Present |
| 9. Dr. Abhinav Srivastav | : Present |
| 10. Mr. Nishant Sharma | : Present |

11. Mr. Umesh Kushwah : Present

12. Dr. R. K. Dhakad : Absent

Dr. Raghavendra Mishra : Absent

Mr. B.K. Mohanti : Present

Mr. N.D. Srivastav : Absent

With the permission of the Chair, Coordinator IQAC started the meeting by welcoming the members and wishing a very Happy New Year, 2016.

Dr. Tejovathi presented last IQAC meeting minutes and the action report. Members discussed on the points of previous meeting and actions taken were approved.

Dr. Tejovathi opened the discussion the points 1 in the agenda i.e. Teaching- Learning evaluation present system and modification to be done. She along with Dr. Madhu Gupta briefed members the details of teaching learning methods adopted in the college.

Chairman Dr. B.R. Shrivastav suggested adaptation of modern methods of teaching present in various institutions. He also recommended development of a “smart class” with all modern facilities for teaching.

In Continuation of the same, Director IQAC, Dr. Archana Shrivastav suggested for new methods of evaluating class room teaching by (a) pre and post evaluation of subject grasping by students in each class, (b) Method of teaching.

It was decided that members should adopt latest/modern methods of evaluation of class room teaching. It that will be further discussed in the next meeting to finalize & implementation.

Director, Dr. B.R. Shrivastav informed the members about the developments in the college construction.

Director, IQAC Dr. Archana Shrivastav informed the members about the submission of SSR its acceptance by NAAC and also about the proposed dates for the inspection in Aug., Sep. & Oct2016.

A discussion was started on the admission of under Graduate students, issue of the subject choices and seats distribution in B.Sc. program was raised.

Members approved that the matter will be first discussed by admission committee and same will come for further discussion in the next meeting.

During the discussion on Research & Training programs in the organization, Dr. Archana Shrivastav informed that about the modification in Research advisory committee and also suggested names of Pioneer scientists of other institutions. It was decided that a list of experts will be prepared and their consent will be taken finally meeting of research advisory committee will be held in June.

Dr. Archana Shrivastav, Editor of college journal, has informed the members about the status of 1st addition. Members congratulated Dr. Archana Shrivastav madam for her efforts and adding one more feather in the institutional cap.

Dr. Archana Shrivastav raised the matter of delay in the release of SC, ST, OBC scholarship by Government. She also said that it is also causing financial burden on the institution and delay in planning and implementation of new welfare schemes to the students.

A committee also asked Librarian Mr. Umesh Kushwah to update the journals procured in the library.

The meeting ended with vote of thanks to Chair.

Dr. B.R. Srivastav

Dr. Archana Srivastav

Dr. Meenu Rai

Dr. Tejovathi

Smt. Samiksha Gupta

Dr. Archana Bharadwaj

Dr. Madhu Gupta

Dr. Sunita Bhargava

Dr. Abhinav Srivastav

Mr. Nishant Sharma

Mr. Umesh Kushwah

Dr. R. K. Dhakad

Dr. Raghavendra Mishra

Mr. B.K. Mohanti

Mr. N.D. Srivastav

COLLEGE OF LIFE SCIENCES, GWALIOR
Minutes of the IQAC Meeting Conducted on 07/05/2016

IQAC meeting was held on 07/05/2016 at 2:30 PM in the committee room of College of Life Sciences. Following members were present in the meeting.

(1)	Dr. B.R. Shrivastav	Present
(2)	Dr. Archana Shrivastav	Present
(3)	Smt. Samiksha Gupta	Absent
(4)	Mst. Archana Bharadwaj	Absent
(5)	Dr. Meenu Rai	Absent
(6)	Dr. Madhu Gupta	Present
(7)	Dr. Sunita Bhargava	Present
(8)	Dr. Abhinav Shrivastav	Present
(9)	Mr. Nishant Sharma	Present
(10)	Mr. Umesh Kushwah	Present
(11)	Dr. R.K. Dhakad	Absent
(12)	Dr. Raghvendra Mishra	Absent
(13)	Mr. B.K. Mohanti	Present
(14)	Mr. N.D. Shrivastav	Absent

- Chairmen Dr. B.R. Shrivastav suggested that focus should be on 3 main aspects (1) Teaching (2) Research and (3) Research Paper Publication.
- Each faculty member presented activity and progress of department.
- The setting up of language Lab in the college was discussed in detail.
- A Research committee was set up to organize super wise research related activities in the college involving and benefitting both students faculty. The members are
- It was prepared that a seminar/workshop be conducted for teachers to help them become skillful in using technology in education.
- Dr. Archana Shrivastav shared that the Research committee has proposed to hold an in-house interdisciplinary faculty seminar titled works in progress on....
- A proper reference journal of papers published by the faculty should be brought out.
- PG students should also be encouraged to publish research papers after the completion of 6th month dissertation work.
- Dr. Abhinav Shrivastava presented the progress in research many faculty have published research papers in esteemed journals.
- Establishing a skill development Laboratory as well as programmes for students and faculty was another idea that could be considered.

- Dr. Archana Shrivastav, Director suggested that student should be in discipline manner & college and campus should be zero ragging.
- Convener of NSS/Eco club time to time various activities have been conducted by NSS/Eco club member, which are specialty related to Swaksha Bharat Abhiyan & various awareness programme.
- Student should make relevant field & study trips.
- Convener of sports and cultural programmes have given to the detail of shorts activities and in whole year various cultural activities. Sports officer said that table tennis & other indoor games are running smoothly.
- The meeting ended with Vote of Thanks to Chair.

- (1) Dr. B.R. Shrivastav
- (2) Dr. Archana Shrivastav
- (3) Smt. Samiksha Gupta
- (4) Mst. Archana Bharadwaj
- (5) Dr. Meenu Rai
- (6) Dr. Madhu Gupta
- (7) Dr. Sunita Bhargava
- (8) Dr. Abhinav Shrivastav
- (9) Mr. Nishant Sharma
- (10) Mr. Umesh Kushwah
- (11) Dr. R.K. Dhakad
- (12) Dr. Raghvendra Mishra
- (13) Mr. B.K. Mohanti
- (14) Mr. N.D. Shrivastav

COLLEGE OF LIFE SCIENCES, GWALIOR
Minutes of the IQAC Meeting Conducted on 03/10/2016

IQAC meeting was held on 03/10/2016 at 2:00 PM in the committee room of College of Life Sciences. Following members were present in the meeting.

(1)	Dr. B.R. Shrivastav	Present
(2)	Dr. Archana Shrivastav	Present
(3)	Smt. Samiksha Gupta	Absent
(4)	Mst. Archana Bharadwaj	Absent
(5)	Dr. Meenu Rai	Absent
(6)	Dr. Madhu Gupta	Present
(7)	Dr. Sunita Bhargava	Present
(8)	Dr. Abhinav Shrivastav	Present
(9)	Mr. Nishant Sharma	Present
(10)	Mr. Umesh Kushwah	Present
(11)	Dr. R.K. Dhakad	Present
(12)	Dr. Raghvendra Mishra	Present
(13)	Mr. B.K. Mohanti	Present
(14)	Mr. N.D. Shrivastav	Present

- Dr. B.R. Shrivastav, Director implored the college to become visionary in this fast changing world of digital technology. Already multiple source of information are available to students.
- As per higher education/UGC instruction indirect students union election has stoped since 2011 but for maintaing the discipline and distribution of responsibility of college events. It has decided that Class Representative will be nominated on the basis of merit and President will be nominated from PG in secretary will UG Class.
- We should have a strong network of our alumni who can contribute hugely in presenting an impressive face of the institution.
- It was suggested that dissemination of knowledge should be encouraged through seminars/workshop. Each department should organize a training/seminar/Conference/workshop before NAAC Accreditation.
- Dr. Archana Shrivastav said that yoga department has established and everyday students are participating in yoga activities.
- Director Dr. Archana Shrivastav also emphasized that education should be job oriented and it should also meet the demands of students coming from lower income start of society.
- Dr. Madhu Gupta informed that she had conducted an Entrepreneurship workshop for faculty as well as students on 15 Dec.2015 on CLS workshop & exhibition in Bonsai 2015.

- Prof. S.K. Gupta shared his invaluable suggestion, emphasizing the approach the college should take in going for its accreditation.
- He said that this evaluation exercise should be taken as an opportunity to place the college in the best position as well as in the global arena.
- Dr. Archana Shrivastav informed the external member about the establishment of IQAC in college and then highlighted the seven criteria of the NAAC self-study report (SSR).
- During NAAC visit following duties were assigned –
 - Student Meet – Mr. Umesh Kushwaha
 - Alumni Meet – Dr. Santosh Yadhuvansi, Dr. Usha Duseja and Dr. Nishant Sharma
 - Parent meet – Dr. Santosh Yadhuvansi
 - Research Scholars meet – Dr. Abhinav Shrivastava and Mrs. Neelima Shrivastava
 - Cultural events – Dr. Sunita Bhargava
- The meeting ended with the decision that the entire faculty should be aided seven groups who wish then work on seven criteria of the self-study report.

- The meeting ended with Vote of Thanks to Chair.

- (1) Dr. B.R. Shrivastav
- (2) Dr. Archana Shrivastav
- (3) Smt. Samiksha Gupta
- (4) Mst. Archana Bharadwaj
- (5) Dr. Meenu Rai
- (6) Dr. Madhu Gupta
- (7) Dr. Sunita Bhargava
- (8) Dr. Abhinav Shrivastav
- (9) Mr. Nishant Sharma
- (10) Mr. Umesh Kushwah
- (11) Dr. R.K. Dhakad
- (12) Dr. Raghvendra Mishra
- (13) Mr. B.K. Mohanti
- (14) Mr. N.D. Shrivastav