

# IQAC meeting, year 2015

## Members of College of Life Sciences, CHRI Campus, IQAC Committee for year 2015

1. Dr. B.R. Srivastav : Director CLS, Management representative
2. Dr. Archana Srivastav : Director of the IQAC
3. Dr. Meenu Rai : Principal Chairman IQAC
4. Dr. Tejovathi : Coordinator
5. Smt. Samiksha Gupta : Community representative
6. Dr. Jyoti Prasad : Community representative
7. Dr. Archana Bharadwaj : Community representative
8. Dr. Madhu Gupta : Staff members
9. Dr. Sunita Bhargava : Staff members
10. Dr. Abhinav Srivastav : Staff members
11. Dr. R. K. Dhakad :Alunini member
12. Dr. Raghavendra Mishra :Alumini members
13. Mr. B.K. Mohanti : Administrative representative
14. Mr. N.D. Srivastav : Administrative representative

### **Agenda for full committee meeting to be held on 18/07/2015 at CLS-**

1. Welcoming & introducing the newly constituted IQAC members.
2. General Academic & Co- cultural activities of the College.
3. Preparation for NAAC.

As the new constituted IQAC committee of the College was meeting for the first time, it was discussed on college and NAAC related points.

1. Welcoming & introducing of the members.
2. General Academic & Co-Cultural activities of the College
3. Preparation for NAAC.

## Minutes of the IQAC Meeting Conducted on 18/07/2015

### **1. Welcoming & introducing the members.**

Dr. Tejovathi, Coordinator of IQAC Committee of the College welcomed all the members of the Committee. Thereafter members present introduced themselves to one another's.

### **2. General Academic & Co-Cultural activities of the college.**

Dr. Archana Srivastav, informed about various academic and Cultural activities that were planned for the academic year 15-16. She also informed to members that this Year College will be celebrating the silver jubilee year on completion of 25 years. She also gave information about various college level committees.

Smt. Samiksha Gupta revised point on pollution free environment. During the discussion Dr. Archana Srivastav the functioning of Eco-Club and computer club in the college. She also told that she made NSS students to take oath on keeping college campus "green and clean" and polythene free. Smt. Gupta added that placing of dustbins at different places with attractive messages on them.

### **3. Preparation for NAAC**

Dr. Tejovathi started the discussion by informing about NAAC accreditation For cycle-2 7 college has already got B+ grade in the cycle-1 in 2005. Dr. Bharadwaj, during the discussion suggested for constituting of internal NAAC committee of the college. Each members of the committee must be assigned responsibilities and inspecting the proper progress in the preparation for the inspection of NAAC. She also upraised the members about significance of library facilities, academic achievements and documentation of proof of various events count in NAAC inspection. Mr. Umesh Kushwah, gave details of the facilities available in the College library. In continuation of the discussion, Dr. Archana Madam also expressed the importance of labs & their maintenance. Dr. Raghvendra Mishra suggested to display SOP at each instrument in the labs.

The date for next meeting was decided as 18.8.2015. All members were requested to prepare information about their departments & present in the next meeting.

The meeting was concluded with proposing vote of thanks to the chair.

Signature:

1. Dr. B.R. Srivastav

2. Dr. Meenu Rai
3. Dr. Archana Srivastav
4. Dr. Tejovathi
5. Smt. Samiksha Gupta
6. Dr. Jyoti Prasad
7. Dr. Archana Bharadwaj
8. Dr. Madhu Gupta
9. Dr. Sunita Bhargava
10. Dr. Abhinav Srivastav
11. Mr. Nishant Sharma
12. Mr. Umesh Kushwah
13. Dr. R. K. Dhakad
14. Dr. Raghavendra Mishra
15. Mr. B.K. Mohanti
16. Mr. N.D. Srivastav