

COLLEGE OF LIFE SCIENCES, GWALIOR

IQAC MEETING

Year 2012

Agenda for full committee meeting to be held on 10/11/2012 at CLS-

1. Welcoming & introducing the newly constituted IQAC members.
2. General Academic & Co-Cultural activities of the College.
3. Arrangement of introduction party according to the academic calendar.
4. Promotion of NSS activities.
5. Promotion of Bar codes in books transactions.
6. Promotion of Email services and attachment of file with Email.
7. Promotion for procuring library books from other places
8. Discussion on the action taken on the decisions taken in the previous meeting.
9. Current status and implementations in the academic, administrative procedures and students of UG and PG students and Research Scholars welfare activities of the college.
10. Student's attendance in class and seminar.

Minutes of the IQAC Meeting Conducted on 10/11/2012

A meeting of IQAC of College of Life Sciences, CHRI campus, Gwalior was held on 10/11/2012 at conference Hall of Cancer Hospital and Research Institute under the Chairmanship of DR. B.R. Shrivastava, Director Cancer Hospital and Research Institute, and the following decision were taken.

1. Efforts are being made to procure library books from other places viz. Delhi, Indore etc. Bar codes are being used in books transactions.
2. Class will be taken for teaching the student's about how to use Email. Services and attach the files along with Email.
3. Discussion was held for promoting NSS activities.
4. Introduction party can be arranged according to the academic calendar.
5. Demands should be placed by the departments for procuring large size glass containers for stirring triple glass distilled water with then.
6. Teachers should complete the theory and practical classes according to the syllabus and maintain a diary.
7. Faculties should maintain register and keep the records of monthly stock position of chemicals and consumables.
8. All departments should prepare their monthly demands on the prescribed Performa and forward it to the store.
9. A discussion was started on the admission of under Graduate students, issue of the subject choices and seats distribution in B.Sc. program was raised.
10. Members approved that the matter will be first discussed by admission committee and same will come for further discussion in the next meeting.

The meeting was ended with vote of thanks given by Dr. Archana Shrivastav, Principle, College of Life Sciences, CHRI Campus, Gwalior and Dr. B.R. Shrivastav, Director, Cancer Hospital and Research Institute, Gwalior.