

IQAC meeting, year 2011

Members of College of Life Sciences, CHRI Campus, IQAC Committee for year 2011.

1. Dr. B. R. Srivastav : Director CLS, Management representative
2. Dr. Archana Srivastav : Director of the IQAC
3. Dr. Meenu Rai : Principal Chairman IQAC
4. Dr. Tejovathi : Coordinator
5. Smt. Samiksha Gupta : Community representative
6. Dr. Jyoti Prasad : Community representative
7. Dr. Archana Bharadwaj : Community representative
8. Dr. Madhu Gupta : Staff members
9. Dr. Sunita Bhargava : Staff members
10. Dr. Abhinav Srivastav : Staff members
11. Mr. Nishant Sharma : Staff members & NSS in-charge
12. Mr. Umesh Kushwah : Staff members
13. Dr. R. K. Dhakad : Alunini members
14. Dr. Raghavendra Mishra : Alumini members
15. Mr. B.K. Mohanti : Administrative representative
16. Mr. N.D. Srivastav : Administrative representative

Agenda for full committee meeting to be held on 14/11/2011 at CLS-

1. Welcoming & introducing the newly constituted IQAC members.
2. General Academic & Co-Cultural activities of the College
3. Discussion on the action taken on the decisions taken in the previous meeting.
4. Current status and implementations in the academic, administrative procedures and students of UG and PG students and Research Scholars welfare activities of the college.
5. Appointment of faculties in different streams.
6. Student's attendance in class and seminar.

Minutes of the IQAC Meeting Conducted on 14/11/2011

A meeting of IQAC of College of Life Sciences, CHRI campus, Gwalior was held on 14/11/2011 at conference Hall of Cancer Hospital and Research Institute under the Chairmanship of DR. B. R. Shrivastava, Director Cancer Hospital and Research Institute, and the following decision were taken.

1. Students should attend the classes/seminars punctually. Five to ten minutes late can be considered reasonably.
2. Student remain absent from classes /seminars will not be permitted to appear in their university examinations.
3. Parents of the students, acquired less than 75% attendance will be informed telephonically/ by sending letters.
4. Faculty should come to the Institute regularly and maintain the punctuality.
5. Teachers should complete the theory and practical classes according to the syllabus and maintain a diary.
6. Student's feedback Performa for the guest lectures should be prepared.
7. Appointment of faculties for teaching Zoology was considered.
8. Faculties for teaching Biotechnology and Microbiology subjects were considered to be appointed.
9. All departments should prepare their monthly demands on the prescribed Performa and forward it to the store.
10. Faculties should maintain register and keep the records of monthly stock position of chemicals and consumables.
11. Demands should be placed by the departments for procuring large size glass containers for stirring triple glass distilled water with then.
12. Institute Supervisor has been authorized to arrange materials required by the sweepers for cleaning the College of Life Sciences building and premises.
13. Teachers may explain DNA/RNA structure as well as other topics with the help of internet services.
14. More training /seminars/workshops may be arranged.
15. More faculties will be recruited as and when necessity arises.
16. Students, coming to the college without uniform will have to pay fine as per rule.
17. Sports activities are to be reviewed on every Saturday.
18. Students will be taken on recreational tour, once they finish their internal examinations.
19. Students, requesting for leave may be considered only after they secure 75% attendance and to their syllabus is completed.

The meeting was ended with vote of thanks given by Dr. Archana Shrivastav, Principle, College of Life Sciences, CHRI Campus, Gwalior and Dr. B.R. Shrivastav, Director, Cancer Hospital and Research Institute, Gwalior.