

IQAC agenda Dated 12/06/2017

1. Welcoming of IQAC members.
2. Discussion on the action taken as per the decisions made in the previous meeting.
3. Current status and implementations in the academic, administrative and research activities.
4. Recruitment of new academic and non-academic staff.
5. Suggestions related to students' admissions in Paramedical courses at CLS.
6. Any other point with chair's permission.

Actions taken as per IQAC held on 18th March 2017

1. Chairman welcomed members of the committee and also introduces the members.
2. As per previous meeting the name of Ms.Yasmin Bano (Student Representative) and Dr.H.S.Goswami (Industrialist) were included.
3. Action Plan for NAAC peer team suggestions and its Implementation
 - i. **Publicity of the College:** To increase the student strength in the College, Faculty members went to different Schools, Colleges and Coaching in the City like Padma Raje School, K.R.G. College, Model Science College to promote College of Life Sciences, and to distribute pamphlets. Further promotion and counselling was done during July-Aug.2017 at the College's counseling cell.
 - ii. **Departmental Entrepreneurial Projects:** According to last meeting Entrepreneurial projects on following various subjects in different departments are working at initial scale. Further progress and sophistication of technology is required.
4. IQAC action plans for the year 2017-18 IQAC coordinates the academic, non-academic and administrative activities in the College and their audit:

Administrative Committee consists of Dr.Archana Shrivastav (Director and Head, College of Life Sciences), Mr.B.K.Mohanty (Administrative Officer) and Mr.Hemant Soni (Clerical staff member). This committee governs all activities like- appointments of teaching and non-teaching staff, financial aspects, audits etc. In this session, new faculty members for B.P.T. course, Chemistry, Zoology and one non-academic staff member at department of Microbiology, have been appointed. Decision related to faculty salary has been taken.

In similar manner, Academic committee prepared the academic time table for new session. Orientation program for newly admitted students was organized.
5. To decide the mode of ensuring the credibility of teaching, learning, evaluation examination procedures through regular but internal academic, administrative and physical audits on annual basis.

A committee was organized for academic, administrative and physical audits annually for evaluation of examination process.

COLLEGE OF LIFE SCIENCES, GWALIOR
Minutes of the IQAC Meeting Conducted on 12/06/2017

IQAC meeting was held on 12/06/2017 at 2:00 PM in the committee room of College of Life Sciences. Following members were present in the meeting.

(1)	Dr. B.R. Shrivastav	Present
(2)	Dr. Archana Shrivastav	Present
(3)	Smt. Samiksha Gupta	Absent
(4)	Mrs. Archana Bharadwaj	Absent
(5)	Dr. Madhu Gupta	Absent
(6)	Dr. Abhinav Shrivastav	Present
(7)	Mr. Umesh Kushwah	Present
(8)	Dr. R.K. Dhakad	Absent
(9)	Dr. Raghvendra Mishra	Absent
(10)	Mr. B.K. Mohanti	Present
(11)	Mr. N.D. Shrivastava	Present

- Chairman welcomed members of the committee. He also introduced new members.
- Members discuss about action of plan implemented in the college like college publicity, advertisement and various entrepreneur research projects.
- Dr. Archana Shrivastav (Head of the Department) Mr. B.K. Mohanty (Administrative Officer) governs all activities like appointment of teaching and non teaching staff, financial aspects, audits etc.
- In the meeting members also suggested about admissions in paramedical courses in the college.
- The meeting ended with Vote of Thanks to Chair.

IQAC agenda Dated 20/11/2017

1. Welcoming of IQAC members.
2. Discussion on the action taken as per the decisions made in the previous meeting.
3. Current status and implementations in the academic, administrative and research activities.
4. Discussion regarding the procurement of furniture, library books and journals.
5. Discussion about proper documentation and management of records.
6. Any other point with chair's permission.

Actions taken as per IQAC held on 12/06/2017

1. Chairman welcomed members of the committee and also introduces the members.
2. Regular academic activities are going on like theory and practical of UG, PG and paramedical students. Daily seminars are also conducted in seminar hall. Research activities include dissertation and training of UG and PG students from various institutes. Ph.D. students also carry out their research work in different departments. Microbiology lab is also associated with cancer hospital and carried out clinical microbiology test.
3. Administrative Committee consists of Dr. Archana Shrivastav (Director and Head, College of Life Sciences), Mr.B.K.Mohanty (Administrative Officer) and Mr.Hemant Soni (Clerical staff member). This committee governs all activities like- appointments of teaching and non-teaching staff, financial aspects, audits etc. In this session, new faculty members for B.P.T. course, Chemistry, Zoology and one non-academic staff member at department of Microbiology, have been appointed.
4. Various efforts are made for paramedical admission. Like faculties take the seminar related to carrier counseling of paramedical courses in different schools and coaching Inform them about scope and future prospects of these subjects.

COLLEGE OF LIFE SCIENCES, GWALIOR
Minutes of the IQAC Meeting Conducted on 20/11/2017

IQAC meeting was held on 20/11/2017 at 2:00 PM in the committee room of College of Life Sciences. Following members were present in the meeting.

(1)	Dr. B.R. Shrivastav	Present
(2)	Dr. Archana Shrivastav	Present
(3)	Smt. Samiksha Gupta	Absent
(4)	Mrs. Archana Bharadwaj	Absent
(5)	Dr. Madhu Gupta	Absent
(6)	Dr. Abhinav Shrivastav	Present
(7)	Mr. Umesh Kushwah	Present
(8)	Dr. R.K. Dhakad	Absent
(9)	Dr. Raghvendra Mishra	Absent
(10)	Mr. B.K. Mohanti	Present
(11)	Mr. N.D. Shrivastava	Present

- Chairman welcomed members of the committee.
- Members discuss about action of plan implemented in the college like regular students admission, theory, practical classes and their regulation.
- Dr. Archana Shrivastav madam also discuss about various research activities at doctoral and Post graduated level occurring in the college.
- IQAC member also suggested about purchasing of furniture books and journals in college.
- Members also suggest regarding proper management and documentation of records in the office of the college.
- The meeting ended with Vote of Thanks to Chair.

IQAC agenda Dated 20/01/2018

1. Welcoming of IQAC members.
2. Discussion on the action taken as per the decisions made in the previous meeting.
3. Current status and implementations in the general academic, administrative, cultural and research activities.
4. Discussion regarding the management of classes and proper regulations of student's activities and discipline in the college.
5. Discussion about the NSS activities and its promotion in college students.
6. Any other point with chair's permission.

Actions taken as per IQAC held on 20.11.2017

1. Chairman welcomed members of the committee and also introduces the members.
2. Regular academic activities are going on like theory and practical of UG, PG and paramedical students. Internal exams were also conducted for UG, PG and paramedical students. Daily seminars were also conducted in seminar hall. Research activities include dissertation and training of UG and PG students from various institutes. Ph.D. students also carried out their research work in different departments. Various cultural programs were also organized for UG, PG and paramedical students.
3. Management sanctioned the five lakhs Rs amount for purchasing of furniture, library books and journals annually.
4. Management also take the decision regarding to conduct the one seminar on proper documentation and management of records in the office and various departments.

COLLEGE OF LIFE SCIENCES, GWALIOR
Minutes of the IQAC Meeting Conducted on 20/01/2018

IQAC meeting was held on 20/01/2018 at 2:00 PM in the committee room of College of Life Sciences. Following members were present in the meeting.

(1)	Dr. B.R. Shrivastav	Present
(2)	Dr. Archana Shrivastav	Present
(3)	Smt. Samiksha Gupta	Absent
(4)	Mrs. Archana Bharadwaj	Absent
(5)	Dr. Madhu Gupta	Absent
(6)	Dr. Abhinav Shrivastav	Present
(7)	Mr. Umesh Kushwah	Present
(8)	Dr. R.K. Dhakad	Absent
(9)	Dr. Raghvendra Mishra	Absent
(10)	Mr. B.K. Mohanti	Present
(11)	Mr. N.D. Shrivastava	Present

- Chairman welcomed members of the committee.
- Members discuss about various activities related to academics, research and cultural in the college.
- Committee also discuss about internal examination for P.G./U,G, and Paramedical students.
- Dr. Archana Shrivastav madam also discuss about management of theory and practical classes as well as maintenance of discipline by anti ragging committee.
- Members also discuss about NSS unit and its importance in the college.
- The meeting ended with Vote of Thanks to Chair.

IQAC agenda Dated 18/04/2018

1. Welcoming of IQAC members.
2. Discussion on the action taken as per the decisions made in the previous meeting.
3. Discussion regarding conduction of conference or seminar or workshops or faculty development program.
4. Discussion about the purchasing process about requirement of materials from various departments in college.
5. Any other point with chair's permission.

Actions taken as per IQAC held on 20.01.2018

1. Chairman welcomed members of the committee and also introduces the members.
2. Academic committee regularly monitored all teaching and management activities in college. One discipline committee was also constructed for maintain the all instructions related to discipline.
3. NSS program was also promoted for students social activities in the college which regulated by NSS unit of Jiwaji university.
4. Management also take the decision regarding to carry out one seminar on proper documentation and management of records in the office and various departments.

COLLEGE OF LIFE SCIENCES, GWALIOR
Minutes of the IQAC Meeting Conducted on 18/04/2018

IQAC meeting was held on 18/04/2018 at 2:00 PM in the committee room of College of Life Sciences. Following members were present in the meeting.

(1)	Dr. B.R. Shrivastav	Present
(2)	Dr. Archana Shrivastav	Present
(3)	Smt. Samiksha Gupta	Absent
(4)	Mrs. Archana Bharadwaj	Absent
(5)	Dr. Madhu Gupta	Absent
(6)	Dr. Abhinav Shrivastav	Present
(7)	Mr. Umesh Kushwah	Present
(8)	Dr. R.K. Dhakad	Absent
(9)	Dr. Raghvendra Mishra	Absent
(10)	Mr. B.K. Mohanti	Present
(11)	Mr. N.D. Shrivastava	Present

- Chairman welcomed members of the committee.
- Members discuss about various activities related to academics, Sports and cultural programme in the college.
- Committee also discuss about conduction of seminar or conference or workshop by each departments at National or regional level.
- Dr. Archana Shrivastav madam also discuss about purchasing of chemicals, glass wears and other necessary material in the college.
- The meeting ended with Vote of Thanks to Chair.